




STATE OF CONNECTICUT
OFFICE OF POLICY AND MANAGEMENT

To: Agency Heads

From: Ben Barnes, Secretary 

Subject: Federal Sequestration – Impact Assessments

Date: March 14, 2013

Pursuant to federal law, on March 1st, the President signed a sequestration order imposing budget reductions. The federal Office of Management and Budget (OMB) has issued a report detailing the amounts and percentages by which various budgetary resources are required to be reduced. This report also lists the reductions required for each non-exempt federal budget account. Federal agencies are in the process of providing specific information about the impact of these cuts and the effect on services and funding provided to Connecticut. As specific communications are received, we are posting them on OPM's website (see <http://www.ct.gov/opm/cwp/view.asp?a=2965&Q=519442&PM=1>).

As you receive sequestration implementation information from your federal funding partners, please provide detailed impact assessments that address the following (where applicable):

- Identify which programs or services are impacted. Be specific. Provide a brief statement explaining the purpose and scope of any affected program or service.
- Identify the timing of any changes, reductions or revisions in programs or services.
- Identify the amount of any funding reduction by program or service - specify amounts affected by each relevant state fiscal year (SFY).
- Address your agency's proposed method of dealing with any program or service cutbacks, providing detailed implementation plans where relevant.
- Provide detail as to how your agency will respond to specific federal cuts, including service cutbacks or eliminations, funding shifts, or other methods. Be as complete as possible. OPM will review plans and provide feedback.

- For reductions impacting the following block grants, please contact Undersecretary Anne Foley at 860-524-7320 or anne.foley@ct.gov to discuss implementation of relevant provisions of the block grant allocation plans.
 - Social Services
 - Community Services
 - Community Mental Health Services
 - Substance Abuse Prevention and Treatment
 - Preventive Health and Health Services
 - Maternal and Child Health
 - Low Income Home Energy Assistance Program
 - Community Development
- As noted in my February 22nd memo, if any state employees funded via federal funds are impacted by sequestration, identify the affected staff. Also, please ensure that updated seniority lists are submitted to OPM's Budget Division as well as to your DAS analyst as warranted. Further guidance will be provided by the Office of Labor Relations as necessary.

Please provide the above information to your assigned OPM analyst within ten days of receiving specific guidance from federal funding agencies. If you have any questions, please feel free to contact me.